

Concepts of Supervision

This program provides the opportunity for participants to discuss and practise the necessary skills required to be an effective team leader. The skills developed on this workshop will focus participants on the distinct role of the team leader and enable an easier and more effective transition from "superdoer" to "supervisor".

This program uses our Effective Team Leadership workbook, which the participant retains as an ongoing reference document.

Designed For

Newly appointed team leaders, and team leaders who are seeking to be more effective in their role.

Key Subject Areas

Roles of a Team Leader

Leading and Influencing

Motivation

Team Meeting Skills

Planning and Organising

Group Dynamics

Delegation and Coaching

Improving Performance

Learning Outcomes

On completion of this program, the participant will be able to:

Recognise the shift from "superdoer" to "supervisor"

Identify the characteristics and functions of a team leader

Understand leadership styles

Understand what motivation is

Apply motivational techniques to their team

Prepare a team meeting and briefing

Understand how to conduct a team meeting and briefing

Understand and apply the steps in planning

Define 'organising' as a concept

Review an organisational tool

Distinguish the five stages of group development

Identify the roles people assume in groups

Differentiate the steps in the delegation process

Understand the part delegation and coaching plays in a team members development

Understand how team members improve performance

Write measurable performance standards

Generate improved productivity through better supervision.

Training Solutions Plus Ltd

Program Information:

Courseware by:

Champagne Consultants
PERFORMANCE IMPROVEMENT PROFESSIONALS

Delivery Methods

Inhouse Workshop

Public Workshop

Coaching Sessions

Public Workshop

Limited To: 12

Program Duration

Inhouse Workshop *

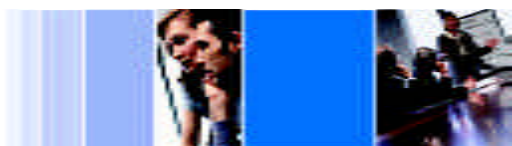
Public Sessions 2 days

Coaching Sessions *

* Consultation required

Associations:

NZQA Registered and Accredited



www.trainingsolutionsplus.com.au

Australia 1800 504 824

New Zealand 0800 872 463